



2025 Cincinnati Open Multimedia Management Internship

Description: Your internship will be a summer tour de force working for one of the largest and most prestigious professional tennis tournaments in the world, the Cincinnati Open. You will work closely with the Cincinnati Open marketing team and will be responsible for organizing, managing and collecting photos and videos and communicating with and assigning responsibilities to teams of photographers and videographers.

Location: Lindner Family Tennis Center
5460 Courseview Dr., Mason, OH 45040

Dates: Early July 2025 – August 18, 2025
End date can be extended depending on intern availability.

Qualifications

- Strong organizational and time management skills
- Strong oral and written communication skills
- Strong eye for photography, design aesthetics and visual media
- Strong attention to detail and ability to multi-task in a fast-paced environment
- Must be a self-starter
- Interest in sports and live events industry
- Interest in photography and/or videography
- Ability to communicate with different teams and to effectively delegate and assign tasks
- Willingness to do whatever it takes to run the absolute best tournament possible

Responsibilities

- Utilize specific tagging structure to organize all Cincinnati Open photos and videos for various use cases (i.e. marketing, sponsorship, facilities, etc.)
- Audit complete photo and video collection to ensure accurate tagging structure is applied and that all required content is accounted for
- Identify and locate existing photos and videos that meet needs for tournament projects, sponsors, etc.
- Assist with development of photo and video shot list for 2025 tournament that aligns with marketing goals and needs for 2025 and beyond
- Collaborate with photographers, videographers, social media and marketing teams before and during the tournament to ensure all necessary media is captured and organized correctly

- Manage multimedia portals within tournament's digital asset management platform, Canto, to be used for asset uploads and distribution
- Collect photos daily in tournament to distribute on tournament website and as requested by internal departments

General Hours

Prior to July 28: Hours are generally 9 am – 5 pm, Monday – Friday, with occasional nights and weekends depending on special events or projects.

July 28 - August 18: Hours will vary depending upon the day and responsibilities of the position. Overtime hours should be expected the weeks prior to and are required during the Cincinnati Open (August 5-18, 2025). Overtime hours will be determined by your supervisor.

Compensation: Hourly plus OT